

FORM W2
(To be issued upon completion of Form W1)

WITHDRAWAL FROM STUDIES CLEARANCE FORM

PART A: PERSONAL PARTICULARS

NAME : _____
 MATRIC NO. : _____
 PROGRAMME : _____
 SIGNATURE : _____ DATE : _____

PART B: PARENT/GUARDIAN'S CONSENT (REFEREE FOR INTERNATIONAL STUDENTS)

I hereby give my consent to the application of the above-named and would bear all consequences.

NAME OF PARENT/GUARDIAN : _____
 SIGNATURE : _____
 DATE : _____

PART C: FOR DEAN'S /KULLIYAH APPROVAL

APPROVED BY: Signature & Official Stamp: Date:	COMMENTS:
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PART D : APPROVAL FROM RESPECTIVE DIVISIONS

Please secure approvals from the following divisions and proceed to Admissions & Records Division for submission of this form. Please show your Matric Card when collecting the withdrawal letter.

<div style="border: 1px solid black; border-radius: 5px; padding: 2px; display: inline-block;">FINANCE DIVISION</div>	REMARKS
The student has settled all debts with the University.	Approved / Disapproved
Comments :	
Signature & Official Stamp :	Date :
<div style="border: 1px solid black; border-radius: 5px; padding: 2px; display: inline-block;">LIBRARY</div>	REMARKS
The student has surrendered / discontinued the use of IIUM Membership card. The student has returned all books borrowed from the University.	Approved / Disapproved
Comments :	
Signature & Official Stamp :	Date :

RESIDENTIAL COLLEGE	REMARKS
The student has surrendered the hostel key. The student has returned all equipment / property borrowed from the University.	Approved/Disapproved
Comments :	
Signature & Official Stamp :	Date :
DISCIPLINARY	REMARKS
The student has settled all fines imposed due to disciplinary offence The student has appeared before the Disciplinary Board and his/her disciplinary case has been settled.	Approved/Disapproved
Comments :	
Signature & Official Stamp :	Date :
SECURITY	REMARKS
The student has settled the Road Traffic Compound for the traffic offence committed. The student has settled all fines imposed on him/her for other offences.	Approved/Disapproved
Comments :	
Signature & Official Stamp :	Date :

- **IMPORTANT REMINDER**
- **Any appeal for readmission after withdrawal will not be entertained.**

FORM W1

APPLICATION FOR WITHDRAWAL FROM UNIVERSITY

Applicants should meet with the Dean/Deputy Dean of Student Affairs for counselling / interview before filling in this form (Form W1). Upon completion, this form should be submitted to Admissions & Records Division to secure Form W2. Please note that application without the Dean's/Deputy Dean of Student Affairs' approval will not be considered by Admissions & Record Division in issuing Form W2.

A. PERSONAL PARTICULARS

<i>Name</i>		
<i>Matric No</i>	<i>Programme</i>	<i>Level of Study</i>
<i>Current CGPA</i>	<i>Current Courses Registered</i>	<i>Correspondence Address</i>
		<i>Telephone No</i>
<i>Cumulative Credit Hours Earned</i>		<i>Permanent Address</i>
		<i>Telephone No.</i>

REASON(S) FOR WITHDRAWAL:

B DECLARATION

I declare that all the information stated in this application form is true and correct. I understand that if at any time the information stated in this declaration is found contrary to facts, the University has the right to disqualify this application or terminate my status as a student of International Islamic University, Malaysia and that any application for readmission after withdrawal will not be considered.

Applicant's Signature

Date

C. KULLIYAH APPROVAL

I certify that the student has been called for an interview at the Kulliyyah level in determining the seriousness of his/her application. Considering all facts and background of the student, I hereby approve the application.

Other Comments : _____

APPROVED BY : _____

Signature & Official Stamp : _____

Date : _____