

APPLICATION TO WITHDRAW

SECTION A (PERSONAL & WITHDRAWAL INFORMATION – TO BE FILLED IN BY THE STUDENT)

NAME : _____ TEL. NO.: _____

MATRIC NO. : _____ EMAIL : _____

PROGRAMME: _____

SESSION: _____ SEM: _____

CGPA: _____

CENTRE: **GOMBAK/PENANG/SARAWAK**

I HEREBY AGREE THAT A FEE OF **RM500.00 PER COURSE** BE IMPOSED ON ME FOR WITHDRAWAL

SIGNATURE: _____

DATE : _____

I WOULD LIKE TO WITHDRAW AFTER PERIOD THE FOLLOWING COURSE:

NO	COURSE CODE	COURSE TITLE	SECTION	CREDIT HOURS

WORKLOAD AFTER WITHDRAWAL (CREDIT HOURS): _____

SECTION B (COMMENT – TO BE FILLED IN BY THE LECTURER)

1.	ATTENDANCE Number of absence (times & %) up to date of withdrawal application	_____ times/_____ %
2.	CONTINUOUS ASSESSMENT Marks(per 100%) obtained by student	(_____/100) %

LECTURER'S COMMENT:

SIGNATURE STAMP: _____

SECTION C (RECOMMENDATION – TO BE FILLED IN BY THE KULLIYAH)

HEAD OF DEPARTMENT'S COMMENT:

SIGNATURE & STAMP: _____

DATE : _____

DEAN'S/DEPUTY DEAN'S (ACADEMIC AFFAIRS) APPROVAL

APPROVED NOT APPROVED

REMARK / COMMENT:

SIGNATURE & STAMP: _____

DATE : _____